

Mission Statement

Our mission is to work as a team, and fulfill the needs of the Members by providing quality service and workmanship, in a timely and professional manner in order to achieve the highest level of satisfaction of our Members.

If we fail to meet this mission in any way, please let us know so that we can improve our service and workmanship standards to



www.parkforestcooperative.org



ights From The Board Meeting” section of the *Update* are not to be confused with h are approved by the Board of Directors. This section is to provide you with ons at the Board Meeting for those of you who cannot attend. Approved Board n the Cooperative Office by request to the Board of Directors. Members can enda the Tuesday prior to the Board Meeting. All Board Meetings are recorded.

Basements



ative is not responsible for property stored or kept in basements. If e Cooperative will repair the problem, although water does travel to other e responsibility for any personal items that may be damaged. Also, make

Upkeep of Grounds



nds clean. Keep garbage in bags and neatly stacked. Let's work

Grounds Warning Tickets

s warning ticket is issued to a unit in a calendar year. For example, if you weeds and in August it is noted that your grass needs to be cut, no warn-

Work Orders



problems you may encounter, no matter how small they may seem. ill avoid larger problems. For example, if you notice bubbling of paint or

hydrant flushing begins April 8th, 2019. Watch for signs to be displayed by e Village of Park Forest.



MANAGEMENT UP

Park Forest Cooperative IV Area E

ANNUAL MEETING -- 4/24/19



Area E will hold their Annual Meeting at Trinity Lutheran Church o Wednesday, April 24th, 2019, at 7:00 p.m. The purpose of the A nual Meeting will be to elect two Members to the Board of Dire tors. Both positions will hold a three-year term. Please plan on attendin Refreshments will be served and complimentary babysitting service will b offered. Door prizes will be raffled off. Every vote counts, and we need



Safety

Please remember to watch out for yourselves and your neighbors. If you see something wrong, you have to say something. Ca the Police Department or 911. Speak up, talk with your neighbors. Take picture if you can. Be mindful of your surroundings. Practice safe habit

Office Hours

Please remember the Office will be open from 11 a.m. to 7 p.m. on Wedne

Improvements

The Cooperative encourages Members to make improvements to their exception of painting, wallpaper, and carpet, require an Improvement F before the work can begin. If your improvement directly affects a "Co allowed. An example of this is the thermostat. As the thermostat contr which are the property of the Cooperative, it can never be altered. allowed. The continuity of thermostats allow the Cooperative to be more



Dwelling Unit Safety Inspect

In addition to ensuring there are working smoke detectors and

- General Housekeeping and Cleanliness
- Clutter/Debris
- Mildew
- Gas Cans
- 3-Foot Walkwa
- Outlets and Li

Please understand that when a notice is delivered to a unit for work to be tice serves as permission for the Cooperative to enter a unit. There are al enter a unit if there is an emergency, i.e., a water situation, etc. Thank yo

LETTERS OF INTENT

andidacy for re-election to our Area E Board of Directors. I have enjoyed sitting as Chairperson of our Member Satisfaction Commission, serving as distribution of Thanksgiving Baskets, all while helping to govern our multi-**mes**. If re-elected, I will continue to avail a listening ear to issues, con- holders. This will be done through the Member Satisfaction Commission and just being neighborly.

continue serving the Area E Cooperative, I will do so by helping to ensure here in the South Suburbs.

I call home, and I am very proud to do so.

my candidacy for re-election to our Board of Directors.

2890 Western Ave. (Court E-8) since November of 1990 with my wife, the intention of being put on the ballot as a candidate once again for the of Directors for the Area E Cooperative Housing Inc. of the Town of Park April, 2019.

ember in April of 2013, I have a part in a number of improvements and me of these are trees which have been uprooted and replaced with ones ve our environment. Our roofs have been replaced. The water drainage been revised. New LED lighting of our common areas and in our court be completed by the end of this year) has been noticed by our neighbor-. We have managed to have just a 1% increase in our carrying charges e replacing front porches to our units.

work (with the Board of Directors) in becoming more of a unified team for n Homes community. I will say to you respectfully that it is not easy be- directors, can please or perfectly solve all of the problems that we have or However, I will do my best to improve and resolve the circumstances that older and Board Member if I am elected.

nza: The Easter Egg-stravaganza will be on Saturday, April 13th, from ge Green. This FREE event is intended for ages 13 and under. n egg hunt, and have their pictures taken with the Easter Bunny.



ing Report—Available Units

	2 Bedroom DU/CT	3 Bedroom End
or	E-6 \$21,400	E-7 \$28,400
		E-11 \$22,400
		E-12 \$17,000
		E-13 \$25,400
	3 Bedroom DU/SD	
	\$28,400	
	\$28,400	

Don't forget, you will receive a \$100 referral fee for a person that purchases a unit and lists your name on

Highlights From The March Board Meeting

The March meeting of the Board of Directors was held on Wednesday, March 20th, 2019. All Board Members were in attendance. There were three Shareholders in attendance. The Executive Session and General Session Minutes of the February 27th, 2019, Board Meeting were approved. Shareholder comments included a question about an outlet and a basement water problem repair. Luis Hernandez, Maintenance Supervisor, reported back-dated work orders continue to be completed, several roof leaks have been repaired along with new boots and exhaust vents installed on a few buildings, several damaged kitchen ceilings have been repaired that resulted from water leaking from the bathroom which were also repaired, light poles in eight courts and some common areas have been retro-fitted with LED lighting with more to be completed, and Family Waterproofing has repaired several water issues on the property with positive results. It was noted that Luis Hernandez has been the Maintenance Supervisor for one year and has done a tremendous job working very hard keeping up with the day-to-day work orders along with completing back-dated work orders that are time-consuming work for the Maintenance Department. Sandy Isaac, Property Manager, reported there were 11 units on the market with one con-

tract and two Cooperative-owned units, the Candidates' Forum on Sunday was well-attended, political signs are allowed in yards according to the policy adopted by the Board of Directors in 2015, Election Day is April 2nd, the Annual Meeting is scheduled for April 24th although the location may have to change due to the possible sale of Trinity Church, one Letter of Intent has been received, an e-mail was received from Village Manager Tom Mick regarding housing the AmeriCorps Team again in 2019, and information and pricing has been received from Climate Control for Shareholders who are interested in humidifiers, electronic air cleaners, etc., as improvements. Joe Smith, President, stated he was proud of our Cooperative, he attended the Candidates' Forum and the Planning Commission Meeting, thanked the Board of Directors for their visibility within the Cooperative and their availability, commended Luis Hernandez on a job well done, and encouraged Members to submit their Letter of Intent for the open Board positions. Sharon Walker, Treasurer, reported the 2018 Audit was in process and nearing completion, the Management Representation Letter was being signed for the Audit, the General Operating Reserve was funded \$7,267.00 for 2018 according to the By-Laws, the Capital Reserve was funded \$63,448.00 from



Annual Pet Registration

Don't forget, all dogs and cats must be properly inoculated and the Village of Park Forest Pet Ordinances by April 30th. A copy all pets must be provided annually to the Cooperative Office by May 31. the Office will result in a fine of \$25.00 per pet per month. All pet license



Pet Policy

If a Member acquires a pet of any kind, the Management Office



Village Vehicle Sticker Ren

Village vehicle stickers have been on sale since March 1st. Stic



High Tea

The Knights of Columbus Ladies Auxiliary is hosting High Tea with Tea will take place on Sunday, April 28th, 2019, at 3:00 p.m. The event 227 Monee Rd., Park Forest. Tickets are \$18.00 each. If you are intere