



MANAGEMENT UPDATE



Park Forest Cooperative IV Area E

January, 2019

SAVE THE DATE

AREA E
BOARD OF DIRECTORS

The 2019 Annual Meeting has been scheduled for Wednesday, April 24th, 2019. The Meeting will again be held at Trinity Lutheran Church at 7 p.m. Please mark your calendars and plan to attend.

REMINDER: Carrying Charges Increase 1% in January



Good Neighbor Award



Once again the Board of Directors will be giving out a Good Neighbor Award at the Annual Meeting. To nominate your neighbor who goes above and beyond to help others even when help is not asked for, please write a letter telling us about that person and deliver it to the

Joe Smith, CCD, President
Membership Chair

Ken Price, Vice-President
Planning Commission Co-Chair

Barb Varner, Secretary

Sharon Walker, Treasurer
Finance Commission Chair

Barbara Jackson, CCD, Director-at-Large
Member Satisfaction Commission Chair

Joel Ramirez, CCD, Director-at-Large
Planning Commission Co-Chair

IMPORTANT DATES

- January 15th -- Member Satisfaction Commission Meeting @ 7 p.m.
- January 23rd -- Board Meeting @ 7:00 p.m.

ALL MEETINGS ARE HELD IN THE



Cold Weather



As the seasons are changing, the cold weather will be coming our way. Please keep your heat turned up and run your faucets at a drip to avoid frozen pipes. Please be safe and stay warm in the extreme temperatures. If you need assistance or have an emergency situation, please call the Cooperative Office at (708) 748-9005 during normal business hours



Dryer Vents



When was the last time you cleaned your dryer vent hose? Cleaning the lint trap is important, but lint can still get stuck in your dryer vent hose. By cleaning the vent hose or even replacing it, you are taking



Upkeep of Grounds



Please help us keep the grounds clean. Keep garbage in bags and neatly stacked. Let's work



Snow Removal Reminders



When shoveling snow out of your parking stall, please shovel toward the grass/curb instead of pushing the snow in the court. This will make plowing much faster in all of the courts. Also, when salting your sidewalks, please make sure you use Magnesium or Calcium Chloride. We have some available for purchase in five gallon buckets. The cost is \$20.00 per bucket. If you already have a bucket and need a refill of salt, the cost will be \$12.50. No rock salt can be used on concrete surfaces or you may be fined. This will



To aid in the sale of your unit, contact the Cooperative Office and give permission for the staff to show your unit!

Marketing Report—Available Units

| 2 Bedroom Interior | | 3 Bedroom End | 3 Bedroom DU/SD |
|--------------------|----------|-------------------|-----------------|
| E-6 | \$17,000 | E-7 | \$28,400 |
| E-7 | \$13,500 | E-11 | \$22,400 |
| 2 Bedroom DU/CT | | E-12 | \$20,000 |
| E-6 | \$21,400 | E-13 | \$25,400 |
| | | 3 Bedroom Carport | |
| | | \$36,000 | |



Don't forget, you will receive a \$100 referral fee for a person that purchases a unit and lists your name on the

Park Forest Cooperative IV Area E
January, 2019

66 Fir Street
 Park Forest, IL 60466

Phone: 708-748-9005
 Fax: 708-748-7004



AREA E COOPERATIVE STAFF

Sandra J. Isaac, RCM, CCM, CAM, Property Manager

Tanya Pope, Office Assistant

Roxanne Shutts, Maintenance Secretary

Katie Paraday, Sales/Bookkeeping

Luis Hernandez, Maintenance Supervisor

Juan Vega, Maintenance Staff

Eric Lewis, Maintenance/Groundskeeper

Julian Desiderio, Groundskeeper

Mission Statement

Our mission is to work as a team, and fulfill the needs of the Members by providing quality service and workmanship, in a timely and professional manner in order to achieve the highest level of satisfaction of our Members.

If we fail to meet this mission in any way, please let us know so that we can improve our service and workmanship standards to

www.parkforestcooperative.org



SENIOR EXEMPTION INFORMATION

The seniors at our Cooperative have received their exemption check for tax year ending 2017. Recently, 85 seniors received the Senior Citizen Exemption and 72 of them received the Senior Freeze Exemption. Soon enough, it will be time for the paperwork to be completed for 2018. The qualifications to receive the senior exemption and/or senior freeze exemption are as follows:

ELIGIBILITY REQUIREMENTS—Senior Citizen Exemption

1. You must be 65 years of age or older during the year for which you are applying (thus, you should have been 65 in 2018);
2. As of January 1st, 2018, you must be the person responsible for your real estate taxes;
3. As of January 1st, 2018, the property must be your principal residence.

To apply for a Senior Citizen Exemption, you must submit:

1. A Senior Citizen Exemption Application Form with your parcel number. (The parcel number can be obtained through the Cooperative Office);
2. A closing or settlement statement (such as your Membership Certificate and/or your Occupancy Agreement);
3. A copy of a recent property tax bill (can be obtained through the Cooperative Office);
4. A copy of proof of age and residency.

The Cook County Assessor's Office will notify you if your application is approved. For each year following the original application, you will automatically be sent an annual renewal form. Please sign this form and return it to the Assessor's Office for continued exemption status.

ELIGIBILITY REQUIREMENTS—Senior Freeze Exemption

1. Be born prior to or in the year 1953;
2. Have a total gross household income of no more than \$55,000 in 2017;
3. Own the property or have a legal, equitable or leasehold interest in the property on January 1st, 2017, and January 1st, 2018;
4. Be liable for the property taxes on the property in 2017 and 2018;
5. Use the property as your principal residence from January 1st, 2017, through December 31st, 2018.