



MANAGEMENT UPDATE



Park Forest Cooperative IV Area E

May, 2023

2023 Annual Meeting



The 56th Annual Meeting was held on Wednesday, April 26th, 2023. There were 82 Members present. Karin Gerson and James Hardin were each re-elected to the Board for three-year terms. The new Board of Directors held their Re-organization Meeting. Craig Williams (CCS) was elected President. James Hardin (CCS) was elected Vice-President and Green Commission Co-chair. Barb Varner (CCS) was elected Secretary and Green Commission Co-chair. Rashad Sanford (CCS) was elected Treasurer and Finance Commission Chair. Barbara Jackson (CCS) was elected Director-at-Large, Finance Commission Co-chair, Member Satisfaction Chair, and Membership Chair. Joel Ramirez (CCS) was elected Director-at-Large and Planning Commission Co-chair. Karin Gerson was elected Director-at-Large and Finance Commission Co-chair.



Important Dates



- Wednesday, May 17th - Board Meeting @ 7:30 p.m.
- Monday, May 29th - Cooperative Office Closed due to Memorial Day Holiday

All Meetings are held in the Cooperative Office



Did You Know?



Did you know that Memorial Day is an American holiday. It is celebrated on the last Monday of May each year. Americans observe Memorial Day to honor the men and women who died while serving and protecting our country. So, let us remember that all soldiers gave some, and some soldiers gave all. Let's honor their sacrifices, for we know that America is the home of the free, because of the brave! Celebrate safely!



Yard Waste



It's that time of year again to start taking care of your lawns. Remember, grass can be no more than 4 inches tall. If you have grass clippings, you must place them in a brown yard waste bag. That bag needs to have a sticker from Star/Homewood Disposal. Those stickers can be purchased at the Office for \$3.25 per sticker. Yard waste must be placed by the curb the evening before or morning of garbage pick up.

QUARTERLY FURNACE FILTER REPLACEMENT

Please be advised that our quarterly furnace filter replacement will begin on Monday, May 1st. The schedule is as follows:



Monday, May 1st—Courts E-1 and E-2

Tuesday, May 2nd—Courts E-3 and E-4

Wednesday, May 3rd—Courts E-5 and E-6

Thursday, May 4th—Courts E-7 and E-8

Friday, May 5th—Courts E-9 and E-12

Monday, May 8th—Court E-10

Tuesday, May 9th—Courts E-11 and E-13

Wednesday, May 10th—Court E-14

Thursday, May 11th—Elm and Gerstung duplexes

Friday, May 12th—Gibson and Krotiak duplexes

Park Forest Cooperative IV Area E
May, 2023

66 Fir Street
 Park Forest, IL 60466
 Phone: 708-748-9005
 Fax: 708-748-7004
 Emergency Maintenance: 708-754-2003



AREA E COOPERATIVE STAFF

- Sandra J. Isaac**, RCM, CCM, CAM, Property Manager
- Katie Paraday**, Sales/Bookkeeping
- Roxanne Shutts**, Maintenance Secretary
- Luis Hernandez**, Maintenance Supervisor
- Eric Lewis** Maintenance Staff
- Juan Vega**, Maintenance Staff
- David Bradley**, Groundskeeper

Mission Statement

Our mission is to work as a team, and fulfill the needs of the Members by providing quality service and workmanship, in a timely and professional manner in order to achieve the highest level of satisfaction of our Members.

If we fail to meet this mission in any way, please let us know so that we can improve our service and workmanship standards to meet your needs.



www.parkforestcooperative.org



Annual Pet Registration



Don't forget, all dogs and cats must be properly inoculated and licensed in accordance with the Village of Park Forest Pet Ordinances by April 30th (please note the current rules and deadlines due to the Village Hall being closed). A copy of the receipt for licensure of all pets must be provided annually to the Cooperative Office by May 31st. Failure to provide registration to the Office will result in a fine of \$25.00 per pet per month. All pet licenses **MUST** be in the Member's name. Please notify the Office if you no longer own your pet(s).



Pet Policy



If a Member acquires a pet of any kind, the Management Office must be contacted immediately or you may be fined. This is the case even if the pet is not old enough to receive shots/registration. Thank you!



Flower Reimbursement



The Cooperative will again reimburse Members for their purchase of flowers. You will be reimbursed half of your purchase price up to \$25.00. Those looking for reimbursement must drop their itemized receipts into the drop box at the Office. You should then contact the Office to set an appointment for your reimbursement to be picked up. Flowers and bushes are the items eligible for this reimbursement. Receipts will be accepted through November 30th, 2023. Thank You!



Marketing Report—Available Units



To aid in the sale of your unit, contact the Cooperative Office and give permission for the staff to show your unit!

2 Bedroom Interior	
E-6	\$25,400
E-9	\$32,400
E-10	\$25,400
E-13	\$25,000
E-14	\$22,400
E-14	\$38,000

WELCOME!

Rose Williams

Nicole Lewis

2 Bedroom DU/SD	
	\$40,000
	\$75,000

3 Bedroom DU/SD	
	\$40,000
	\$41,500

Don't forget, you will receive a \$100 referral fee for a person that purchases a unit and lists your name on the application.