



MANAGEMENT UPDATE



Park Forest Cooperative IV Area E

September, 2023

Happy Labor Day!

Office Closing



The Cooperative Office will be closed on Monday, September 4th, in honor of Labor Day. In the event of an emergency, you may contact Emergency Service at 708-754-2003. Our Office will resume business hours for appointments on Tuesday, September 5th. Thank you!

AREA E BOARD OF DIRECTORS

Craig Williams, CCS, President

Jim Hardin, CCS, Vice-President
Green Commission Co-Chair

Barb Varner, CCS, Secretary
Green Commission Co-Chair

Rashad Sanford, CCS, Treasurer
Finance Commission Chair

Barbara Jackson, CCS, Director-at-Large
Finance Commission Co-Chair
Member Satisfaction Commission Chair
Membership Chair

Joel Ramirez, CCS, Director-at-Large
Planning Commission Co-Chair

Karin Gerson, CCS, Director-at-Large
Planning Commission Co-Chair

CONGRATULATIONS

Beautification Award Winners!

Court E-1

34 Krotiak

Court E-2

19 Forest
35 Forest

Court E-3

13 Elm

Court E-5

59 Elm

Court E-6

87 Elm
89 Elm

Court E-9

20 Fir

Court E-11

101 Elm
105 Elm
117 Elm
123 Elm
129 Elm
135 Elm
141 Elm

Court E-12

63 Forest
81 Forest
85 Forest
95 Forest

Court E-13

114 Elm
128 Elm

Court E-14

148 Elm, 150 Elm,
152 Elm, 156 Elm,
160 Elm, 164 Elm,
86 Fir, 88 Fir, 90 Fir

Court E-7

2820 Western
2822 Western
2832 Western

Court E-8

2850 Western
2852 Western
2874 Western
2884 Western
2890 Western

Duplexes

7 Gibson, 10 Gibson,
15 Gibson, 5 Krotiak, 7 Krotiak,
8 Krotiak, 9 Krotiak, 11 Krotiak,
13 Krotiak



Did You Know?



Did you know that in 1882 the unions of New York City hosted a parade to celebrate union members and to show support for the workers.

The workers who attended this parade all lost a day's pay. There were more than 20,000 people in attendance. This made a loud statement. This also started the public conversation. The parades around our country began to grow, and the public conversations continued to strengthen until their voices were heard at the White House. So, in 1894, President Grover Cleveland signed into law that the first Monday of September each year would be called Labor Day. Today, Labor Day is recognized as a nationwide federal holiday for our country's workers.

Unlike the situation of 1882, most of our country's workers are, in fact, compensated for that day off work.

Labor Day shall forever remain the day to recognize the sacrifices and contributions for our American workers. So, it is in this context that the Village of Park Forest's Veterans Commission recognizes and honors our long-seated Village Manager, Mr. Tom Mick. Tom has managed the daily operations of our Village for more than 25 years. Tom's sacrifices and contributions are selfless, and his dedication to the residents of our Park Forest community is second to none. We honor you, Tom, as one of the great American workers this Labor Day.

IMPORTANT DATES

- September 27th -- Board Meeting @ 7:30 p.m.
- October 18th -- Budget Meeting

ALL MEETINGS ARE HELD IN THE COOPERATIVE OFFICE.



Welcome!

The Park Forest Cooperative IV Area E Staff is pleased to welcome Nia-Imani Thomas as our Office Assistant. Please join us in welcoming Nia to our Staff. Congratulations Nia! We welcome you to our team!



Maintenance Parking



Parking is limited in the Cooperative. When a work order is called in, Maintenance will need to utilize a parking space to go to a Member's unit and repair the problem. In order to attend to all work orders in a timely manner, Maintenance may park in any open space. While this may be an inconvenience if your spot is being utilized by Maintenance, please remember that you would like the same promptness in dealing with a work order that you call in. Maintenance will finish their work and leave your space as soon as possible. Please be cooperative and do not address the Maintenance Staff in a rude manner if they have utilized your space.



Questions



If you come across something you are unsure of, whether it be with maintenance requests, grounds concerns, or even billing questions, please call the Office. No question is too small. We are here to make sure that ANY questions you may have are answered.

How to keep plastic bags out of the landfills:

Reuse them! If every American reused or recycled their plastic grocery bags, we could keep 750,000 tons of waste out of the landfill each year! Help keep our environment eco-friendly and reuse or recycle your plastic bags!



Reminder



Don't forget, ALL outdoor hoses and rain barrels must be disconnected by November 1st, 2023. If the hose is connected, the Cooperative will disconnect the hose/rain barrel and a \$5.00 fine will be assessed.



Marketing Report—Available Units



To aid in the sale of your unit, contact the Cooperative Office and give permission for the staff to show your unit!

2 Bedroom Interior

E-5	\$25,400
E-6	\$25,400
E-9	\$32,400
E-13	\$34,900
E-14	\$22,400

WELCOME!

Doreen Payne-Mays

2 Bedroom End

E-2	\$42,000
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2 Bedroom DU/SD

\$35,400
\$40,000

Don't forget, you will receive a \$100 referral fee for a person that purchases a unit and lists your name on the application.

Highlights From The August Board Meeting

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The August meeting of the Board of Directors was held on Wednesday, August 16th, 2023. All Board Members were in attendance. There were two Shareholders in attendance. The Executive Session and General Session Minutes from the July 26th, 2023, Board Meeting were approved. Member Comments included common area lighting, kitchen floors, and more involvement with the Cooperative. There was one Shareholder approved for Membership. There was no Maintenance Report. Sandy Isaac, Property Manager, reported there were nine units on the market with one contract and one upcoming contract, the second application of fertilizer was finally completed and thanked the Shareholders for their patience with the weather, and the Manage-

ment Office received a 2023 Beautification Award from the Village of Park Forest. President Craig Williams recognized and thanked the Office Staff and Maintenance Staff for their outstanding job servicing the 402 families in the Cooperative, thanked the Board Members for their continued commitment to the Cooperative with the intricate discussions and decisions that need to be made, and stated how much he enjoyed living in the Cooperative. Rashad Sanford, Treasurer, stated the tentative date for the 2024 Budget Meeting is October 18th, 2023. Barbara Jackson, Member Satisfaction Commission Chair, reported the National Night Out was, again, a success although it was brought to her attention that prizes or another incentive might be beneficial to entice

more involvement. Jim Hardin, Green Commission Chair, reported he read in the Southland Voice newspaper that the Village of Lynwood was sponsoring an electronic recycling date at the Public Library on August 26th, 2023, from 9:00-11:00 a.m. for televisions (one per person), subscription pills, and off-site shredding. Mr. Hardin also mentioned the South Suburban Airport that is scheduled to be a freight hub and is again in the works to be approved. There was no Unfinished Business. The Board Meeting adjourned at 7:50 p.m.



Park Forest Art Fair



Park Forest Art Fair returns for its 67th year! At 67 years old, the Park Forest Art Fair is the oldest juried art fair in Chicago's south suburbs drawing in talented artists from around the country.

The Art Fair will occur in DownTown Park Forest on Sept. 16th - Sept. 17th from 10 a.m. to 5 p.m. It will include live music, children's art activities, and food vendors.



Hydrant Flushing



The next village-wide hydrant flushing will begin September 18th and continue until complete. No flushing will be done on the weekends. Hydrants are flushed to ensure that water does not stagnate in the system. During flushing, you may have a disruption in your water service and your water may become discolored from iron (rust) in the pipes. There are no known health risks associated with consuming discolored water caused from iron (rust) in the pipes, but Public Works recommends that you refrain from using discolored water until it runs clear. It is recommended that you do not wash clothes when your area is being flushed. If your laundry becomes discolored, keep the items wet and pick up a free bottle of Red-B-Gone at Village Hall. Track flushing progress at villageofparkforest.com/hydrantflushing or call 708-503-7702 for questions.

What NOT to Flush

Some believe that almost anything can be flushed down the toilet. Park Forest's Public Works team says the list of things you should avoid flushing is a lot longer than one might think. Though many household products are marketed as flushable, some do not break down like toilet paper. As a result, they wind up clogging pipes, tangling pumps, and causing messy sewer backups into streets, businesses, and homes. In addition to the headache, the mess can result in potentially thousands of dollars in damages. Here is a list of items to avoid flushing down the toilet: Cat litter, dental floss, diapers including cloth, disposable, and flushable, egg shells, nutshells, coffee grounds, facial tissues, fats, oils, greases, food items containing seeds and peelings, hair, napkins, paper towels, sanitary napkins, tampons, condoms, plastic of any kind, Swiffer sheets, toilet bowl scrub pads, vitamins, medicines, ANY pharmaceuticals, wash cloths, towels, rags, fabric of any kind, and wipes of any kind.

Sewer pipes are often no wider than 4 inches and are designed to only carry water, toilet paper, and waste.

**Park Forest Cooperative IV Area E
September, 2023**

66 Fir Street
Park Forest, IL 60466

Phone: 708-748-9005
Fax: 708-748-7004
Emergency Maintenance: 708-754-2003



AREA E COOPERATIVE STAFF

Sandra J. Isaac, RCM, CCS, CAM, Property Manager
Katie Paraday, Sales/Bookkeeping
Roxanne Shutts, Maintenance Secretary
Nia-Imani Thomas, Office Assistant
Luis Hernandez, Maintenance Supervisor
Juan Vega, Maintenance Staff
Eric Lewis, Maintenance Staff
David Bradley, Groundskeeper

Mission Statement

Our mission is to work as a team, and fulfill the needs of the Members by providing quality service and workmanship, in a timely and professional manner in order to achieve the highest level of satisfaction of our Members.

If we fail to meet this mission in any way, please let us know so that we can improve our service and workmanship standards to meet your needs.



www.parkforestcooperative.org



NOTE: Please note that the "Highlights From The Board Meeting" section of the *Update* are not to be confused with the actual Board Meeting Minutes which are approved by the Board of Directors. This section is to provide you with open communication regarding discussions at the Board Meeting for those of you who cannot attend. Approved Board Minutes are available for your review in the Cooperative Office by request to the Board of Directors. Members can request a copy of the Board Meeting Agenda the Tuesday prior to the Board Meeting. All Board Meetings are recorded.



Grounds Warning Tickets



Please remember, only one grounds warning ticket is issued to a unit in a calendar year. For example, if you received a warning ticket in May for weeds and in August it is noted that your grass needs to be cut, no warning ticket will be issued. The grass will be cut and the appropriate fee will be assessed. Grass may not exceed 4 inches in length. If you receive a warning ticket and you are questioning what it is for, please call the Office. One of the Maintenance Staff will come by and show you what needs to be done to rectify the problem before the work is completed and a chargeable ticket issued.

Work Orders

Please call in work orders for any problems you may encounter, no matter how small they may seem. Repairing problem areas early on will avoid larger problems. For example, if you notice bubbling of paint or sagging of a ceiling, please call the Office as this may be the sign of a leak. Thank you for your cooperation!!



Flower Reimbursement



The Cooperative will again reimburse Members for their purchase of flowers. You will be reimbursed half of your purchase price up to \$25.00. Those looking for reimbursement must drop their itemized receipts into the drop box at the Office. You should then contact the Office to set an appointment for your reimbursement to be picked up. Flowers and bushes are the items eligible for this reimbursement. Receipts and appointments will be accepted through November 30th, 2023. Thank You!

Damage to Property

Please make sure that children and guests abide by all Cooperative rules. If Cooperative property is damaged, ultimately all Cooperative Shareholders pay. Carrying charges may be affected to account for repairs to the property. In order to help keep carrying charge increases to a minimum and keep Area E a beautiful place to live, please make sure to abide by the rules. Thank you for your cooperation!