



MANAGEMENT UPDATE



Park Forest Cooperative IV Area E

May, 2024

2024 Annual Meeting



The 57th Annual Meeting in person was held on Wednesday, April 24th, 2024. There were 112 Members present either in person or by Absentee Ballot. Craig Williams, Rashad Sanford, and Barb Varner were each re-elected to the Board for three-year terms. The new Board of Directors held their Re-organization Meeting immediately after the Annual Meeting under the direction of Attorney Randy Pentiuik. Craig Williams (CCS) was elected President. James Hardin (CCS) was elected Vice-President. Barb Varner (CCS) was elected Secretary. Rashad Sanford (CCS) was elected Treasurer and Finance Commission Chair. Barbara Jackson (CCS) was elected Director-at-Large. Joel Ramirez (CCS) was elected Director-at-Large. Karin Gerson was elected Director-at-Large. Commission Chairs will be determined at the May Board Meeting.



Important Dates



- Wednesday, May 22nd - Board Meeting @ 7:30 p.m.
- Monday, May 27th - Cooperative Office Closed due to Memorial Day Holiday

All Meetings are held in the Cooperative Office



Electronic Recycling



Crete Township, in association with the Cook County Sheriff's Office and Southland Voice, are holding electronic recycling plus collecting outdated prescription pills and off-site shredding on Saturday, May 25th from 9 a.m. to 11 a.m. or until the truck is full. This event is located at 1367 Wood Street, Crete. Please stay in your vehicle. Limit 1 TV per vehicle.



Yard Waste



It's that time of year again to start taking care of your lawns. Remember, grass can be no more than 4 inches tall. If you have grass clippings, you must place them in a brown yard waste bag. That bag needs to have a sticker from Star/Homewood Disposal. Those stickers can be purchased at the Office for \$3.25 per sticker. Yard waste must be placed by the curb the evening before or morning of garbage pick up.

QUARTERLY FURNACE FILTER REPLACEMENT

Please be advised that our quarterly furnace filter replacement will begin on Monday, May 13th. The schedule is as follows:



Monday, May 13th—Courts E-1 and E-2
 Tuesday, May 14th—Courts E-3 and E-4
 Wednesday, May 15th—Courts E-5 and E-6
 Thursday, May 16th—Courts E-7 and E-8
 Friday, May 17th—Courts E-9 and E-12

Monday, May 20th—Court E-10
 Tuesday, May 21st—Courts E-11 and E-13
 Wednesday, May 22nd—Court E-14
 Thursday, May 23rd—Elm and Gerstung duplexes
 Friday, May 24th—Gibson and Krotiak duplexes

Park Forest Cooperative IV Area E
May, 2024

66 Fir Street
 Park Forest, IL 60466
 Phone: 708-748-9005
 Fax: 708-748-7004
 Emergency Maintenance: 708-754-2003



AREA E COOPERATIVE STAFF

- Sandra J. Isaac**, RCM, CCS, CAM, Property Manager
- Katie Paraday**, Sales/Bookkeeping
- Roxanne Shutts**, Maintenance Secretary
- Nia-Imani Thomas**, Office Assistant
- Luis Hernandez**, Maintenance Supervisor
- Eric Lewis**, Maintenance Staff
- Juan Vega**, Maintenance Staff
- Jason Hefner**, Groundskeeper

Mission Statement

Our mission is to work as a team, and fulfill the needs of the Members by providing quality service and workmanship, in a timely and professional manner in order to achieve the highest level of satisfaction of our Members.

If we fail to meet this mission in any way, please let us know so that we can improve our service and workmanship standards to meet your needs.



www.parkforestcooperative.org



REMINDER

The Board of Directors would like to remind the Shareholders that multiple claims against the Cooperative's Insurance only makes for larger carrying charge increases in addition to real estate tax increases, etc.



Annual Pet Registration



Don't forget, all dogs and cats must be properly inoculated and licensed in accordance with the Village of Park Forest Pet Ordinances by April 30th (please note the current rules and deadlines due to the Village Hall being closed). A copy of the receipt for licensure of all pets must be provided annually to the Cooperative Office by May 31st. Failure to provide registration to the Office will result in a fine of \$25.00 per pet per month. All pet licenses **MUST** be in the Member's name. Please notify the Office if you no longer own your pet(s).



Pet Policy



If a Member acquires a pet of any kind, the Management Office must be contacted immediately or you may be fined. This is the case even if the pet is not old enough to receive shots/registration. Thank you!



Flower Reimbursement



The Cooperative will again reimburse Members for their purchase of flowers. You will be reimbursed half of your purchase price up to \$25.00. Those looking for reimbursement must drop their itemized receipts into the drop box at the Office. You should then contact the Office to set an appointment for your reimbursement to be picked up. Flowers and bushes are the items eligible for this reimbursement. Receipts will be accepted through November 29th, 2024. Thank You!

Marketing Report—Available Units

2 Bedroom Interior

3 Bedroom DU/SD

To aid in the sale of your unit, contact the Cooperative Office and give permission for the staff to show your unit!

E-1	\$25,000	E-9	\$32,400
E-7	\$25,400	E-10	\$40,000
E-7	\$26,000	E-14	\$22,400
E-8	\$25,400		



\$80,400

Don't forget, you will receive a \$100 referral fee for a person that purchases a unit and lists your name on the application.