MANAGEMENT UPDATE

Park Forest Cooperative IV Area E

September, 2026

Happy Labor Day!

Office Closing

The Cooperative Office will be closed on Monday, September 7th, in honor of Labor Day. In the event of an emergency, you may contact Emergency Service at 708-754-2003. Our Office will resume business hours for appointments on Tuesday, September 8th. Thank you!

AREA E
BOARD OF DIRECTORS

Craig Williams, CCS, President

Jim Hardin, CCS, Vice-President
Membership Chair
Green Commission Chair

Doreen Payne Mays, Secretary

Rashad Sanford, CCS, Treasurer
Finance Commission Chair

Miquel Casara, Director-at-Large

Doyle Sims, Director-at-Large

Barbara Varner, Director-at-Large

CONGRATULATIONS
Beautification Award Winners!

Court E-4
9 Elm
13 Elm
15 Elm

Court E-5
31 Elm
53 Elm
59 Elm

Court E-6
87 Elm

Court E-7
2800 Western
2802 Western
2822 Western
2832 Western

Court E-8
2852 Western
2890 Western

Court E-9
20 Fir

Court E-10
155 Elm, 157 Elm,
163 Elm, 165 Elm,
169 Elm

Court E-11
101 Elm
105 Elm
117 Elm
123 Elm
129 Elm
141 Elm
143 Elm

Court E-12
63 Forest
65 Forest
67 Forest
79 Forest
81 Forest
83 Forest
85 Forest
91 Forest
95 Forest

Court E-13
90 Elm
114 Elm

Court E-14
132 Elm, 152 Elm,
154 Elm, 156 Elm,
162 Elm, 164 Elm,
86 Fir, 88 Fir, 90 Fir

Duplexes
50 Elm, 54 Elm, 62 Elm,
7 Gibson, 10 Gibson, 15 Gibson,
2 Krotiak, 4 Krotiak, 5 Krotiak,
6 Krotiak, 7 Krotiak, 9 Krotiak,
11 Krotiak, 13 Krotiak

Labor Day Weekend in Park Forest

The Village of Park Forest has rescheduled its Fourth of July celebration for Saturday, Sept. 5th, during Labor Day weekend after severe storms forced the postponement of the original event. The celebration will feature the community parade, live concert, and fireworks display! The Village of Park Forest's parade will begin at 5:00 p.m. on Sept. 5th. It will start from South Orchard and Main Street and continue from Orchard to Lakewood, then onto Westwood, to Orchard, to Main Street where the parade will conclude. The parade typically lasts between one hour and 90 minutes. The festivities will continue with a LIVE concert by N-Deep 'The Band' that takes place on the Village Green (Main Street and Cunningham Drive) at 6:30 p.m. Based in the Chicago and Kankakee area, N-Deep delivers a soulful and energetic sound that blends elements of R&B, jazz, neo-soul, funk, and rock. Known for their dynamic musicianship and engaging live performances, the band has built a reputation for connecting with audiences through powerful vocals, tight grooves, and a vibrant stage presence. The evening finishes with fireworks that will begin at 8:15 p.m. Bring a lawn chair, gather with friends and family, and enjoy an evening of outstanding live entertainment that end with the Labor Day Weekend Celebration fireworks lighting up the sky!

IMPORTANT DATES

- September 23rd -- Board Meeting @ 7:30 p.m.

ALL MEETINGS ARE HELD IN THE COOPERATIVE OFFICE.

Bathroom Windows

Putting a small shower curtain over the bathroom window will protect the window parts from damage due to water and mildew. In doing this small task, you will avoid unnecessary charges for Maintenance replacing parts of the window, such as the closer and locks, due to negligence.

Cooperative Living

One of the benefits of Cooperative living is the number of neighbors each Shareholder has. Neighbors are able to watch out for each others' safety and well being. In order to be a good neighbor, you should be friendly and try to get to know your neighbors. Even just a simple "hi" with a smile may make another person's day. Due to the close proximity of units, being quiet and respectful of others' space is important. Watching out for your neighbors will, in turn, cause them to watch out for you, making our area a safer place to live. Having a friendly relationship with neighbors will result in a happy and peaceful Cooperative!

Maintenance Parking

Parking is limited in the Cooperative. When a work order is called in, Maintenance will need to utilize a parking space to go to a Member's unit and repair the problem. In order to attend to all work orders in a timely manner, Maintenance may park in any open space. While this may be an inconvenience if your spot is being utilized by Maintenance, please remember that you would like the same promptness in dealing with a work order that you call in. Maintenance will finish their work and leave your space as soon as possible. Please be cooperative and do not address the Maintenance Staff in a rude manner if they have utilized your space.

Flower Reimbursement

The Cooperative is again reimbursing Members for their purchase of flowers. You will be reimbursed half of your purchase price up to $25.00. Those looking for reimbursement must drop their itemized receipts into the drop box at the Office. You should then contact the Office to set an appointment for your reimbursement to be picked up. Flowers and bushes are the items eligible for this reimbursement. Receipts will be accepted through November 30th, 2026. Thank You!

REMINDER

Don't forget, ALL outdoor hoses and rain barrels must be disconnected by the following business day after November 1st, 2026. If the hose is connected, the Cooperative will disconnect the hose/rain barrel and a $5.00 fine will be assessed.

Marketing Report—Available Units

To aid in the sale of your unit, contact the Cooperative Office and give permission for the staff to show your unit!

2 Bedroom Interior

E-4	$42,400
E-14	$32,000

Ann Davis

Daniel Ologo

3 Bedroom End

E-10	$63,000

3 Bedroom DU/SD

$38,400

Don't forget, you will receive a $100 referral fee for a person that purchases a unit and lists your name on the application.

Highlights From The August Board Meeting

The August meeting of the Board of Directors was held on Wednesday, August 26th, 2026. All Board Members were in attendance with the exception of Doreen Payne Mays, Secretary. There was one Shareholder in attendance. The July 22nd, 2026, Executive Session and General Session Board Meeting Minutes were approved. Member Comments included the condition of Court E-9 due to utility companies continuing to dig, court light out, flooding on one side of the court, places to move their vehicles temporarily, and a request for money to add mums to the E-9 Court Sign planter. There were two new Shareholders approved for Membership. Luis Hernandez, Maintenance Supervisor, reported they have picking up and removing trees and limbs off the property, repairing roof leaks from the storms, keeping storm drains clear, working on sewer back-ups from all the storms, repairing and replacing water heaters from the basement floodings, repairing or replacing sump pumps, repairing gutters and downspouts, keeping up with animal issues, keeping up with the Handyman Service, keeping up with the Emergency Service, repairing, servicing, and replacing faucets, shut-offs, drain lines, vent lines, toilets, supply piping, lighting, outlets, switches, water heaters, window parts, doors, locks, etc., working on move-out/move-in units, and working on Cooperative-owned units. There was discussion about how the Staff is being treated by the Shareholders which may result in all telephone conversations being recorded, bodycams being worn by the Maintenance Staff, and fines being assessed accordingly and/or similar to the information included in the July, 2023, Management Update. Executive Session Items were voted on. A two-year agreement with Picker & Associates for the Cooperative's annual audit was approved. Sandy Isaac, Property Manager, reported there were seven units on the market with two contracts and three Cooperative-owned units, the 2026 Beautification Award Winners will be announced in the September Management Update, monetary awards and letters of congratulations will be sent in the mail, and the yardstakes delivered to the winning units for display until the end of November when they will be retrieved, ComEd is beginning some electrical upgrades from grants they received, the Park Forest Art Fair is September 19-20 in downtown Park Forest, fines are now being assessed to Shareholders who continually call about the senior exemptions, and an e-mail was finally received from the Assessor's Office stating the Certificates of Error checks might be received in the next few weeks. President Craig Williams thanked Management and the Board of Directors for their continued service to the Cooperative despite the times that we are experiencing. Rashad Sanford, Treasurer, reported preliminary work on the 2027 Budget will begin when the June financial statements are prepared. Jim Hardin, Green Commission Chair, reported he will be looking into information on the solar farm with ComEd for assistance on electric bills. There was no Unfinished Business. The Board Meeting adjourned at 9:22 p.m.

Park Forest Art Fair

Park Forest Art Fair returns for its 70th year! Get ready for a weekend of art, music, and fun at the Park Forest Art Fair, scheduled for Saturday, September 19th - Sunday, September 20th, from 10 a.m. to 5 p.m. This event is not just any ordinary art fair; it's the second oldest juried art fair in the Chicagoland area. Juried artists will be exhibiting their work in a variety of media from painting, printmaking, photography, jewelry, and stitchery to three-dimensional artworks including sculpture, wood, meal, and fabric arts. Bring the whole family! The Kids Art Alley will be buzzing with creativity, offering fun hands-on crafts for children to explore. Stroll through the exhibits, enjoy live music, and soak up the vibrant atmosphere. Musical entertainment and numerous food vendors will be on hand both days. Admission is FREE so grab your friends, bring your neighbors, and spend the weekend discovering new art, meeting the artists, and making memories right here in Park Forest!

Village-Wide Garage Sale

The Village of Park Forest invites residents to participate in this year's Village-Wide Garage Sale. It will take place on Saturday, September 19th - Sunday, September 20th. Clean out unwanted items, discover great bargains, and connect with neighbors during one of the community's favorite annual traditions. Residents interested in hosting a sale can call (708) 748-2005 or visit www.villageofparkforest.com/PFgarage sale to register. While shopping for bargains, you can check out the Park Forest Art Fair on the Village Green. Get ready to enjoy a fun-filled weekend in Park Forest!

Park Forest Cooperative IV Area E
September, 2026

66 Fir Street
Park Forest, IL 60466

Phone: 708-748-9005
Fax: 708-748-7004
Emergency Maintenance: 708-754-2003

AREA E COOPERATIVE STAFF

Sandra J. Isaac, RCM, CCS, CAM, Property Manager

Katie Paraday, Sales/Bookkeeping

Roxanne Shutts, Maintenance Secretary

Luis Hernandez, Maintenance Supervisor

Eric Lewis, Maintenance Staff

Jason Hefner, Maintenance/Groundskeeper

Kevin McPhee, Groundskeeper

Mission Statement

Our mission is to work as a team, and fulfill the needs of the Members by providing quality service and workmanship, in a timely and professional manner in order to achieve the highest level of satisfaction of our Members.

If we fail to meet this mission in any way, please let us know so that we can improve our service and workmanship standards to meet your needs.

Find us on Facebook

www.parkforestcooperative.org

NOTE: Please note that the "Highlights From The Board Meeting" section of the *Update* are not to be confused with the actual Board Meeting Minutes which are approved by the Board of Directors. This section is to provide you with open communication regarding discussions at the Board Meeting for those of you who cannot attend. Approved Board Minutes are available for your review in the Cooperative Office by request to the Board of Directors. Members can request a copy of the Board Meeting Agenda the Tuesday prior to the Board Meeting. All Board Meetings are recorded. Please remember that the Executive Session Board Meetings held prior to the General Session Board Meetings may run longer than expected. We apologize for any inconvenience.

With Sympathy

We regret to inform you that Area E has lost a few wonderful Shareholders. Please keep the families of Sally Ann Fortune, Mary Bradley, William Philipps, and Diane Dillard in your thoughts and prayers.

Grounds Warning Tickets

Please remember, only <u>one</u> grounds warning ticket is issued to a unit in a calendar year. For example, if you received a warning ticket in May for weeds and in August it is noted that your grass needs to be cut, no warning ticket will be issued. The grass will be cut and the appropriate fee will be assessed. Grass may not exceed 4 inches in length. If you receive a warning ticket and you are questioning what it is for, please call the Office. One of the Maintenance Staff will come by and show you what needs to be done to rectify the problem before the work is completed and a chargeable ticket issued.

What NOT to Flush

Some believe that almost anything can be flushed down the toilet. Park Forest's Public Works team says the list of things you should avoid flushing is a lot longer than one might think. Though many household products are marketed as flushable, some do not break down like toilet paper. As a result, they wind up clogging pipes, tangling pumps, and causing messy sewer backups into streets, businesses, and homes. Here is a list of items to avoid flushing down the toilet: Cat litter, dental floss, diapers including cloth, disposable, and flushable, egg shells, nutshells, coffee grounds, facial tissues, fats, oils, greases, food items containing seeds and peelings, hair, napkins, paper towels, sanitary napkins, tampons, condoms, plastic of any kind, Swiffer sheets, toilet bowl scrub pads, vitamins, medicines, ANY pharmaceuticals, wash cloths, towels, rags, fabric of any kind, and wipes of any kind. Fines will be imposed for items found to be the cause of a clog. Thank you!