MANAGEMENT UPDATE

Park Forest Cooperative IV Area E **November, 2026**

Happy Thanksgiving

The Cooperative Office will be closed on Wednesday, November 11th, in honor of Veterans' Day. We will re-open on Thursday, November 12th, at 9:00 a.m. The Cooperative Office will also be closed on Thursday, November 26th, and Friday, November 27th, due to the Thanksgiving holiday. We will re-open on Monday, November 30th, at 9:00 a.m. Please call Emergency Service at (708) 754-2003 if you have a maintenance emergency while the Office is closed. Have a happy and healthy Thanksgiving holiday!

AREA E
BOARD OF DIRECTORS

Craig Williams, CCS, President

Jim Hardin, CCS, Vice-President,
Membership Chair
Green Commission Chair

Doreen Payne Mays, Secretary

Rashad Sanford, CCS, Treasurer
Finance Commission Chair

Miquel Casara, Director-at-Large

Doyle Sims, Director-at-Large

Barb Varner, Director-at-Large

IMPORTANT DATES

- November 24th – Board Meeting @ 7:30 p.m.

Gutter Cleaning

Illiana Roofing will begin fall gutter cleaning in the upcoming weeks. This job is weather permitting and once started will continue until completed. The crews will be on the roofs and will blow the debris out of the gutters. They will return to remove the debris that fell from the gutters to the ground. For the safety of the crews doing the work, we ask that the Shareholders do not disturb them and please be patient and allow the contractor to fully complete the job. Thank you for your cooperation.

Final Fall Clean-Up and Court Cleanings

Supreme Landscape will be conducting their final fall clean-up of the entire property, and they will also be cleaning court parking lots once a majority of the leaves have fallen and the fall gutter cleaning has taken place. Please remove all items such as lawn ornaments from your yard. If there are excess piles of landscape debris, such as pruning from shrubs, trees, and perennials, there may be an added cost. This cost will be passed on to the applicable Shareholder(s). Please always remember to let the Office know dates you may be out of town in case there are projects that may require your vehicle to be moved from your parking space. Thank you for your cooperation!

Veterans Day

We would like to say thank you to all Veterans, especially those in Area E Cooperative!
Let Us Never Forget Our Veterans! THOSE WHO SERVED UNTIL THE END OF THE WATCH!

Reminder

Don't forget, ALL outdoor hoses and rain barrels must be disconnected by the following business day after November 1st, 2026. If the hose/rain barrel is connected, the Cooperative will disconnect the hose/rain barrel and a $5.00 fine will be assessed.

Daylight Savings Time

Please don't forget to set your clocks back one (1) hour on Sunday, November 1st at 2:00 a.m.

Park Forest Cooperative IV Area E
November, 2026

66 Fir Street
Park Forest, IL 60466

Phone: 708-748-9005
Fax: 708-748-7004
Emergency Maintenance: 708-754-2003

AREA E COOPERATIVE STAFF

Sandra J. Isaac, RCM CCS,CAM, Property Manager
Katie Paraday, Sales/Bookkeeping
Roxanne Shutts, Maintenance Secretary
Luis Hernandez, Maintenance Supervisor
Eric Lewis, Maintenance Staff
Jason Hefner, Maintenance/Groundskeeper
Kevin McPhee, Groundskeeper

Mission Statement

Our mission is to work as a team, and fulfill the needs of the Members by providing quality service and workmanship, in a timely and professional manner in order to achieve the highest level of satisfaction of our Members.
If we fail to meet this mission in any way, please let us know so that we can improve our service and workmanship standards to meet your needs

Find us on Facebook

www.parkforestcooperative.org

QUARTERLY FURNACE FILTER REPLACEMENT

Please be advised that our quarterly furnace filter replacement will begin on Monday, November 9th
The schedule is as follows:

Monday, November 9th – Courts E-1 and E-2
Tuesday, November 10th – Courts E-3 and E-4
Thursday, November 12th – Courts E-5 and E-6
Friday, November 13th – Courts E-7 and E-8
Monday, November 16th – Courts E-9 and E-10
Tuesday, November 17th – Court E-10
Wednesday, November 18th – Courts E-11 and E-13
Thursday, November 19th – Court E-14
Friday, November 20th – Elm and Gerstung duplexes
Monday, November 23rd – Gibson and Krotiak duplexes

Flower Reimbursement

If you have dropped off itemized receipts into the drop box at the Office for perennial reimbursement, you need to contact the Office to set an appointment for your reimbursement to be picked up. Itemized receipts will be accepted and reimbursements given out through November 30th, 2026. Thank You!

Marketing Report – Available Units

2 Bedroom Interior

E-14 $32,000

3 Bedroom End

E-10 $55,000

On-Line Bill Pay

When paying your Carrying Charges through your bank's on-line bill pay, the Cooperative does not receive your payment immediately. The funds may come out of your bank account right away, but your carrying charges are not received until the bank prints a paper check, mails it, and it is delivered. Your bank's on-line bill pay is NOT automatic to us. Once your check is mailed by the bank, it is at the mercy of the post office. Please remember if you are using your bank's on-line bill pay, give yourself plenty of time to have the payment reach the Cooperative Office. If your payment does not reach us by the 10th of the month, you will be assessed a late fee. Thank you!

The Cooperative continues to wait for the remaining funds from the Cook County Assessor's/Treasurer's Offices to disburse the 2024 Tax Year Senior Exemption Checks.